

Massachusetts Board of Registration in Medicine

The Board of Registration in Medicine licenses and regulates the more than 30,000 Massachusetts physicians. The Board strives to provide quick, easy and convenient services to physicians, and online license renewal is just the latest feature of that effort.

The Board's website contains a wealth of information for physicians as well as other health care providers, hospitals, nursing homes, insurers and members of the public. Visit our website to learn more about your licensing authority, its services, programs and initiatives.

www.massmedboard.org

Physicians without Internet access may request information and get assistance by calling the Board at:
1-781-876-8200

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Commonwealth of
Massachusetts



Deval L. Patrick
Governor

Timothy P. Murray
Lt. Governor

**BOARD OF REGISTRATION IN
MEDICINE**

**Online Physician
License Renewal
Information**



**Further Information:
WWW.MASSMEDBOARD.ORG**

Online License Renewal System

The Massachusetts Board of Registration in Medicine is pleased to announce a new service for Massachusetts physicians with full licenses: Online License Renewal.

After many months of planning, the new system will debut at the Board in Spring 2008 and allow physicians to renew their licenses without the burden of mailings and paperwork. The system lets you:

- ◆ Renew your license at your convenience as much as 90 days before it expires.
- ◆ Pay your renewal fee by credit card or directly from your bank account.
- ◆ Update the demographic information that appears on your Physician Profile online, including addresses, at any time.

It's simple. It's convenient.

And it will save more of your most valuable commodity:

your time. The system will also streamline the renewal process, and allow Board staff more time to answer questions and provide quick assistance to physicians.



For More information on the Board:
WWW.MASSMEDBOARD.ORG

Getting Started

90 days before your current license expires, you will receive a notification from the Board that you are eligible to use the Online License Renewal System. This notice replaces the paper application you have received in the past.

First, it will be helpful to have the following information before you start:



- ◆ Your current wallet card to find your current License number.
- ◆ The last four digits of your Social Security Number to confirm your identity.
- ◆ Your e-mail address for confirmation of your registration and password.
- ◆ Either a Credit card or your bank account information for fee payment.

Once you have that information available, it's time to begin.

1. Go to the Board's website, WWW.MASSMEDBOARD.ORG
2. Click on Information for Physicians
3. Click on Online License Renewal



Renewing Online

First, read the instructions and register on the site by choosing a username and password. You will need these to log on each time you want to work on your license renewal or update your demographic information.

Once you are logged in, screen prompts will tell you how to fill in required information and, finally, authorize your fee payment by credit card or bank account. That's all there is to it. And if you can't finish in one session, you can save your work and return anytime.

While most physicians will be able to renew their licenses online in a single session, certain issues may require Board staff to review a renewal application for approval. Therefore, you should plan to begin your Online Renewal well in advance of your license expiration date to ensure that your license does not expire.

The Licensing Division staff will be available during business hours to assist physicians who may need help completing the Online License Renewal process.

For more help with Online License Renewal or other licensing issues, please call the Board at:

(781) 876-8200.